

## **CENTER FOR DISABILITY ACCESS AND RESOURCES REASONABLE ACCOMMODATIONS STATEMENT:**

The instructor is committed to making the course accessible to all learning needs.

- Reasonable accommodations are available for students who have documented temporary or permanent disabilities. All accommodations must be approved through the Center for Disability Access and Resources located in the Bruce M. Pitman Center, Suite 127 in order to notify your instructor(s) as soon as possible regarding accommodation(s) needed for the course.
- Phone: 208-885 □ 6307
- Email: [cdar@uidaho.edu](mailto:cdar@uidaho.edu)

Website: [www.uidaho.edu/current-students/cdar](http://www.uidaho.edu/current-students/cdar)

## **ACADEMIC SUPPORT RESOURCES:**

### **Writing Center**

The Writing Center is dedicated to providing one-on-one assistance to student writers and other members of the campus community. Writers come to the center for help at various stages of the writing process, from brainstorming to revision of drafted papers. Writing tutors assist with any kind of writing, from research papers to personal statements for applications. The Writing Center also provides a library of handbooks, style manuals, and textbooks for the first-year composition courses.

The Writing Center is located in the Idaho Commons, Third Floor, Room 323, between the Honors Program and the Career Center.

- Phone: 208-885 □ 6644
- Email: [writingcenter@uidaho.edu](mailto:writingcenter@uidaho.edu)

For more information, or to make an appointment, visit the website:

<https://www.uidaho.edu/class/writing-center>

## **ACADEMIC DISHONESTY:**

Academic integrity is the cornerstone value of learning. The University of Idaho is a proud member of The Center for Academic Integrity to provide faculty, staff and students access to tools, information and support to promote a climate of honesty and integrity on campus. Faculty, staff and student leaders have important responsibilities to contribute to this effort in creating an academic culture that celebrates honesty, fairness and trust.

Students are expected to read and comply with the Academic Honesty Policy. This information can be found on the UI website, here: <https://www.uidaho.edu/student-affairs/dean-of-students/student-conduct/academic-integrity>

**Academic Honesty means that:**

- all academic work claimed as original is the work of the author making the claim
- all academic collaborations are acknowledged
- academic work is not falsified in any way
- when the ideas of others are used, these ideas are acknowledged appropriately
- students are expected to behave honestly during examinations

**What is academic dishonesty?**

***Cheating***

Cheating constitutes behavior that uses or attempts to use unauthorized materials, information, or study aids in any academic exercise that would result in an unfair advantage over fellow students in an academic exercise. Cheating includes, and is not limited to:

- Unauthorized copying of class assignment, including examinations, before, during, or after the assignment, either for your own use or for the use of others;
- Depending on or providing the aid of sources not authorized by the faculty member in preparing exams, writing papers, preparing reports, solving problems, or carrying out other assignments;
- Acquiring, without permission, any assignment or other academic material belonging to a member of the university faculty or staff;
- Creating, keeping, or using unauthorized collections of assignments;
- Having someone else complete a class assignment in your place;
- Completing a class assignment for someone else;
- Assisting other in acts of academic misconduct through the facilitation of behavior of behavior which would violate the Student Code of Conduct for academic misconduct.

***Plagiarism***

Plagiarism includes the using of ideas, data, or language of another as one's own without specific or proper acknowledgement or citation, lack of knowledge of proper citation is not valid excuse for plagiarism as it is the responsibility of the author writing the material to know the proper methods for appropriate citation and/or seek guidance/help when using another's work.

Plagiarism can be committed in any type of assignment and includes, but is not limited to, the following behavior that also does not include the full, clear and proper acknowledgement of the original source:

- The copying of another person's work, published or unpublished;
- The paraphrase of another person's work, published or unpublished;
- Using another person's ideas, arguments, and/or thesis from a published or unpublished work;
- Using another person's research from a published or unpublished work;
- Using materials prepared by a person or agency in the selling of term papers or other academic materials.

### ***Fabrication***

Fabrication includes the unauthorized falsification, invention of information, or the submitting of contrived or altered information in an academic exercise. Examples of fabrication include, but are not limited to:

- Making up data for an experiment;
- Citing nonexistent articles;
- Creating false journal entries;
- Contriving sources.

### ***Multiple Submissions***

Multiple submissions violations include submitting, without prior permission from the course instructor, any work previously submitted to fulfill another academic requirements. Students who turn in substantial portions of the same academic work to more than one course without prior permission of the faculty will be in violation of the Student Code of Conduct for multiple submissions.

### ***Unauthorized Collaboration/Collusion***

Students should complete all academic coursework and assignments on their own, unless otherwise instructed or granted permission by the instructor. Working with others on an assignment unless it has been explicitly permitted by the faculty member is not allowed.

### ***Research Misconduct***

Research misconduct, which includes but is not limited to, sabotage of another's experiment or research and/or fabrication, falsification of data, or plagiarism in proposing, performing, or reviewing research, or in reporting research results

If you have questions, resources for students can be found here: <https://www.uidaho.edu/student-affairs/dean-of-students/student-conduct/academic-integrity/students>

## **ATTENDANCE POLICY**

Students are expected to attend all classes. If you have more than 3 **unexcused** absences, your grade will drop by one letter grade. If you have 5 or more **unexcused** absences, it will result in a failing grade in the course. An **excused** absence must be in writing form an official such as a doctor or a university instructor or administrator (in the event of field trips for other classes, etc.). Traveling is not an acceptable reason for an absence to be excused. You are responsible for making up all work you miss due to any kind of absence. It is your responsibility to find out what you missed.

## **GSSP ATTENDANCE POLICY**

In addition to the instructor's classroom policy, the GSSP requires that all students must attend at least 80% of all of their classes. If a student's overall attendance drops below 80%, that student will face dismissal from the GSSP.

**Participation:** Students are expected to participate actively in all classes, even if you consider yourself someone who does not like to speak in class. Your participation is important to our collective learning, and it provides the instructor valuable feedback on your thinking and learning. Listen attentively and respectfully to others.

## **CLASSROOM CITIZENSHIP**

The classroom is a learning community. Any behavior that disrupts this community will not be tolerated. This includes speaking to other students while the instructor is talking, obvious sleeping, passing notes, being rude or belligerent to the instructor or other students, etc. Please be respectful of your fellow students and your instructor. If you have a problem with anything in the course, you may speak to the instructor about it privately after class or during office hours.

## **UNIVERSITY OF IDAHO CLASSROOM LEARNING CIVILITY CLAUSE**

In any environment in which people gather to learn, it is essential that all members feel as free and safe as possible in their participation. To this end, it is expected that everyone in this course will be treated with mutual respect and civility, with an understanding that all of us (students, instructors, professors, guests, and teaching assistants) will be respectful and civil to one another in discussion, in action, in teaching, and in learning.

Should you feel our classroom interactions do not reflect an environment of civility and respect, you are encouraged to meet with your instructor during office hours to discuss your concern. Additional resources for expression of concern or requesting support include the Dean of Students office and staff (5-6757), the UI Counseling & Testing Center's confidential services (5-6716), or the UI Office of Human Rights, Access, & Inclusion (5-4285).